

The South African Institute of Security

Postnet Suite #86 Private Bag X10020 Edenvale 1610

2nd Floor West ~ Helvetia House ~ Greenvale Road ~ Wilbart ~ Germiston

Telephone: 086 111 1418 / Facsimile: 086 518 4374

e-mail: SAIS@fiscali.co.za / website: www.instituteofsecurity.co.za



**MINUTES OF THE 33rd ANNUAL GENERAL MEETING
SOUTH AFRICAN INSTITUTE OF SECURITY
HELD AT 1PM ON FRIDAY 26TH AUGUST 2011
J P Morgan ~ 1 Fricker Road ~ Illovo**

**Present: Errol Peace Chairman F.I.S.
21 members as per the attendance register**

Mr Jonathan Saunders & Ms Roelien de Lange of B.J. Priest (the auditors)

Apologies: As per the attendance register

1. WELCOME AND APOLOGIES

The Chairman, Mr Peace welcomed all present to the meeting and apologies were tabled as per the attendance register.

2. TO CONFIRM THE MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING HELD ON FRIDAY 28TH AUGUST 2009

The Minutes of the Annual General Meeting held on Friday 20th August 2010 were confirmed as correct, subject to the following amendment:

Proposed Mr David Miller and seconded Mr Grahame Wright.

3. TO CONSIDER ANY MATTERS ARISING FROM THESE MINUTES Nil

4. TO RECEIVE AND CONSIDER THE CHAIRMAN'S ANNUAL REPORT

Mr Peace tabled his report and a copy of this is attached to the Minutes. Mr Francois Marais proposed that this be accepted and this was seconded by Mr Grahame Wright.

5. TO CONSIDER THE INCOME AND EXPENDITURE ACCOUNT, BALANCE SHEET AND AUDITOR'S REPORT

The audited accounts had been circulated and the auditors were present. Mr Power raised the question of the anomalies but had spoken to the auditors and they had advised him that this had been rectified. Mr Power then raised the question of the newsletter. He was advised that this had been discussed at the recent Board meeting and was under review. Mr Power then asked what benefits the members derived from the overseas travel that had taken place. Mr Peace highlighted various aspects such as the standards from overseas which can be put into practice here as well as the relationship with overseas associations and the various MOUs that had been signed. Mr Verster pointed out that this had given him the opportunity to become a member of the IISSM through the work of the governors that had gone overseas. It was pointed out that the majority of this travel was self-funded.

Mr Wright raised the question of the shortfall in income for IFSEC-UK and Mrs Cowan advised that this was due to the lesser numbers that had attended this year and thus the expenditure also reflected this.

Mr Power asked about the decline in membership. Mr Jephson, the Treasurer pointed out that this was mainly due to defaulting members. However, he had allowed for an increase in the different categories of membership in the budget.

The audited accounts were then accepted by the meeting. Proposed Mr Michael Broughton and seconded Mr David Miller.

6. TO APPROVE THE APPOINTMENT OF AN AUDITOR FOR 2011/2012

It was proposed that the current Auditors – B J Priest and Associates – be reappointed for the year 2011/2012. Proposed Mr Peter Jephson and seconded Mr Bob Power.

7. TO APPROVE THE APPOINTMENT OF AN ADMINISTRATION MANAGER FOR 2011/2012

Mr David Miller proposed that Mrs Rosemary Cowan continue as the Administration Manager and this was seconded by Mr Francois Marais and unanimously agreed by the meeting.

8. APPOINTMENTS TO THE BOARD OF GOVERNORS

Two governors had stood down and during the year, various governors had left the Board for one reason or another so there were six vacancies on the Board.

Five new governors were appointed and five were re-appointed.

At the meeting held earlier, a new Chairman had been appointed – Mr Errol Peace and Mr John Kole was appointed Vice Chairman. Mr Jephson was again appointed as Treasurer. The Board of Governors therefore consists of the following:

Mr Errol Peace	Chairman
John Kole	Vice Chairman
Mr Peter Jephson	Treasurer
Buddy Anderson	New appointment
Michael Broughton	New appointment
Tim de Bruyn	New appointment
Wessel Kritzinger	New appointment
Francois Marais	
David Miller	
Kris Pillay	
Bruce Robertson	
Terry Scallan	
Gavriel Schneider	
Mike Verster	
Grahame Wright	New appointment

The following were co-opted to the Board

Aidan Lippstreu
John Baker
Reggie Marimuthu
Gert Pretorius

Both SASA and SIA had a representative who was an ex-officio member of the Board and Mrs Cowan as the Administration Manager was also an ex-officio member.

Mr Power raised the question of whether these appointments had been made in accordance with the Constitution and this was confirmed. He was advised that if he wished to amend the Constitution to write to the Administration Manger with his suggestions which would then need to go to a Special General Meeting.

Mr Peace advised that there would be a Special General Meeting held at the end of the year for the approval of other constitution changes which needed to be made at the behest of the Auditors.

9. **GENERAL**

Nil

There being no further business, the meeting closed at 2pm

.....
Signed

.....
Dated

Attached: *Chairman's Report*
 Audited accounts available from Administration Office if required.